



**FMM INSTITUTE**  
CENTRE FOR PROFESSIONAL  
DEVELOPMENT

# **FMM Institute**

# **Johor Branch**

**Your Essential Guide to Human Capital Development &  
Strategic Planning**

## **Training CALENDAR**

# **2026**

# FMM Corporate profile



## FMM JOHOR JOHOR BAHRU

FMM Institute Johor Branch was incorporated as a separate company of the Federation of Malaysia Manufacturers on January 12, 1999. This effort was specifically made to expand and focus on its training function, in line with one of the primary objectives of FMM to develop the potentials and enhance the skills of employees at every level in the industry. This will in turn create a pool of manpower trained in all aspects for the Iskandar Malaysia Region to face the challenges as the Johor State joins the country in its moves towards the status of an industrialized nation.

FMM Institute Johor Branch offers a wide range of functional corporate training programme to cater to the diverse needs of the manufacturing and services sectors. In addition, continuing professional education provides the opportunity for the working personnel to gain the necessary qualifications to upgrade themselves both professionally as well as for self-development. This opportunity is made possible through FMM Institute, the Executive Diploma, Certificate, Public Workshop, In-House and technical programmes in many selected areas of industrial and management skills



# Vision & Mission



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## FMM's Vision

Making Malaysian Industries Globally Competitive

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## FMM's Quality Policy

Total Commitment to Service Excellent and Quality through Continuous Improvement

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## FMM Institute's Vision

To be the leading organization in providing a comprehensive range of training programmes and advance learning opportunities with educational excellence industries practices and technology in tandem with the nation's surge towards developed nation status.

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## FMM Institute's Mission

To establish the FMM Institute as the centre of excellence to expand and diversify training and educational at programmes and to professional and industry-relevant qualification

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\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

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\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

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\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

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# January 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
1-2	Project Management & Team Leadership Workshop <<New>>	2 days	Classroom	HRDCorp Claimable Course
1-2	Technical Writing and Reporting Training <<New>>	2 days	Classroom	HRDCorp Claimable Course
6-7	The Essentials of Import and Export, Transit and Transshipment Procedures, Plus the latest SST Rules	2 days	Classroom	HRDCorp Claimable Course
6-7	E-Invoice - The New Era of Digitalized Business a Complete Guide for Your Businesses <<New>>	4 days	Classroom	HRDCorp Claimable Course
8-9	Improving TNA & Creating a Competency Matrix <<New>>	2 days	Classroom	HRDCorp Claimable Course
8-9	Boiler Operator Essentials : Fundamentals, Safety and Control <<New>>	2 days	Classroom	HRDCorp Claimable Course
12-13	Effective Root Cause Analysis and Systematic Problem Solving <<New>>	2 days	Classroom	HRDCorp Claimable Course
15-16	Microsoft Excel 365 - Advance Level	2 days	Classroom	HRDCorp Claimable Course
19-20	Forklift Safety at Workplace	2 days	Classroom	HRDCorp Claimable Course
22-23	The Role and Accountability of OSHC in Workplace Safety <<New>>	2 days	Classroom	HRDCorp Claimable Course
22-23	Boiler Operation & Maintenance <<New>>	2 days	Classroom	HRDCorp Claimable Course
26-27	GROW Model in Building High-Performing Teams <<New>>	2 days	Classroom	HRDCorp Claimable Course
26-27	Occupational Emergency First Aid, Cardiopulmonary Resuscitation (CPR) & AED Programme	2 days	Classroom	HRDCorp Claimable Course
28-29	EQ and Communication Skills Using NLP for Managers and Leaders <<New>>	2 days	Classroom	HRDCorp Claimable Course
28-29	Maintenance Cost Control & Reduction and Energy Saving	2 days	Classroom	HRDCorp Claimable Course

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# February 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
5-6 & 12-13	FMM Certificate in Malaysian Employment Law	4 days	Classroom	HRDCorp Claimable Course
3-4	Thinking Out of the Box - Critical Problem Solving & Decision Making	2 days	Classroom	HRDCorp Claimable Course
5-6	A Comprehensive Approach to Sales and Channel Management <>New>>	2 days	Classroom	HRDCorp Claimable Course
9-10	Customs Facilitations and Tax Facilities for Importers, Exporters and Manufacturers <>New>>	2 days	Classroom	HRDCorp Claimable Course
10-11	Accident Investigation, Workplace Inspections & Reporting	2 days	Classroom	HRDCorp Claimable Course
12-13	Emergency & Disaster Management	2 days	Classroom	HRDCorp Claimable Course
23-24	Lead with Impact : Mastering Modern Supervision <>New>>	2 days	Classroom	HRDCorp Claimable Course
23-24	Perancangan dan Pengawalan Inventori	2 days	Classroom	HRDCorp Claimable Course
25-26	Coloured Brain Communication for Leaders - Lead, Drive & Inspire Your Team	2 days	Online	HRDCorp Claimable Course
25-26	Finance for Non-Finance Manager / Executive	2 days	Classroom	HRDCorp Claimable Course

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# March 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
5-6 & 11-13	FMM Certificate in Warehouse Management	5 days	Classroom	HRDCorp Claimable Course
2-3	OKR Work Methods	2 days	Classroom	HRDCorp Claimable Course
2-3	Result Driven Communication Skills at Workplace	2 days	Classroom	HRDCorp Claimable Course
5-6	Advanced Supervisory Skills	2 days	Online	HRDCorp Claimable Course
9-10	Implementing Effective Preventive Maintenance the Journey to Maintenance Excellence	2 days	Classroom	HRDCorp Claimable Course
9-10	Mastering the Art of Customer Conflict: Turning Challenges into Opportunities <i>&lt;&gt;New&gt;&gt;</i>	2 days	Online	HRDCorp Claimable Course
12-13	Coaching and Problem Solving Skills Development Workshop for Leaders	2 days	Classroom	HRDCorp Claimable Course
17-18	AI-Powered Work: Deepseek's Edge in Speed and Smarts	2 days	Classroom	HRDCorp Claimable Course
19-20	Developing Behavioral Based Safety Programme <i>&lt;&gt;New&gt;&gt;</i>	2 days	Classroom	HRDCorp Claimable Course
26-27	Leadership “塑造有效果与活力的领导人” ( <i>Mandarin Language</i> )	2 days	Classroom	HRDCorp Claimable Course
26-27	SPC: A Comprehensive Statistical Process Control <i>&lt;&gt;New&gt;&gt;</i>	2 days	Online	HRDCorp Claimable Course

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# April 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
9-10 & 15-17	FMM Certificate in Facility Maintenance Management	5 days	Classroom	HRDCorp Claimable Course
1-2	Facility Maintenance & Basic Air Condition System	2 days	Classroom	HRDCorp Claimable Course
1-2	Handling Full Set of Accounts with E-Invoicing <a href="#"><b>&lt;&lt;New&gt;&gt;</b></a>	2 days	Classroom	HRDCorp Claimable Course
7-8	Import, Export Documentation, Procedures & Incoterms 2020 <a href="#"><b>&lt;&lt;New&gt;&gt;</b></a>	2 days	Classroom	HRDCorp Claimable Course
7-8	Occupational Emergency First Aid, Cardiopulmonary Resuscitation (CPR) & AED Programme	2 days	Classroom	HRDCorp Claimable Course
9-10	Hazard Identification, Risk Assessment and Control (HIRAC)	2 days	Classroom	HRDCorp Claimable Course
13-14	INCOTERMS 2020 and Its Interpretation in International Trade and Shipping Documentation	2 days	Classroom	HRDCorp Claimable Course
13-14	Managing People and Leadership Challenges	2 days	Classroom	HRDCorp Claimable Course
16-17	Procurement Cost Reduction & Negotiation Skills	2 days	Classroom	HRDCorp Claimable Course
20-21	Human Resource Management	2 days	Classroom	HRDCorp Claimable Course
20-21	Microsoft Power BI: Data Visualisation <a href="#"><b>&lt;&lt;New&gt;&gt;</b></a>	2 days	Classroom	HRDCorp Claimable Course
22-23	HR Matters, Performance Management and Training Needs Analysis <a href="#"><b>&lt;&lt;New&gt;&gt;</b></a>	2 days	Classroom	HRDCorp Claimable Course
22-24	Occupational Safety and Health Coordinator (OSH-C)	3 days	Classroom	HRDCorp Claimable Course

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# April 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
27-28	Microsoft Excel Data Analysis, Pivot Table and Dashboard <a href="#"><b>&lt;&lt;New&gt;&gt;</b></a>	2 days	Classroom	HRDCorp Claimable Course
27-28	Optimizing Employees Productivity through Stress Management	2 days	Classroom	HRDCorp Claimable Course
29-30	Ten Key Tools for Work Success	2 days	Classroom	HRDCorp Claimable Course
29-30	Using Failure Modes and Effects Analysis (FMEA) to Drive Improvements <a href="#"><b>&lt;&lt;New&gt;&gt;</b></a>	2 days	Classroom	HRDCorp Claimable Course

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# May 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
4-5	Data Visualization & Data Storytelling - Mastering Charts in Excel <a href="#"><i>&lt;&lt;New&gt;&gt;</i></a>	2 days	Classroom	HRDCorp Claimable Course
4-5	Forklift Safety at Workplace	2 days	Classroom	HRDCorp Claimable Course
7-8	Single Minute Exchange of Dies	2 days	Classroom	HRDCorp Claimable Course
7-8	Boiler Operator Essentials : Fundamentals, Safety and Control <a href="#"><i>&lt;&lt;New&gt;&gt;</i></a>	2 days	Classroom	HRDCorp Claimable Course
12-13	Electrical Maintenance for Industrial Machines	2 days	Classroom	HRDCorp Claimable Course
12-13	Managing Discipline, Domestic Inquiry & Grievance <a href="#"><i>&lt;&lt;New&gt;&gt;</i></a>	2 days	Classroom	HRDCorp Claimable Course
14-15	All You Need to Know About Letter of Credit	2 days	Classroom	HRDCorp Claimable Course
14-15	Effective 8D Problem Solving Reporting	2 days	Classroom	HRDCorp Claimable Course
18-19	Accounting Skills for Account Assistant and Clerk	2 days	Classroom	HRDCorp Claimable Course
18-19	Leadership and Management Development Programmed <a href="#"><i>&lt;&lt;New&gt;&gt;</i></a>	2 days	Classroom	HRDCorp Claimable Course
21-22	Customs Facilitations and Tax Facilities for Importers, Exporters and Manufacturers <a href="#"><i>&lt;&lt;New&gt;&gt;</i></a>	2 days	Classroom	HRDCorp Claimable Course
21-22	Boiler Operation & Maintenance <a href="#"><i>&lt;&lt;New&gt;&gt;</i></a>	2 days	Classroom	HRDCorp Claimable Course

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# May 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
25-26	Customs Act 1967 Section 65 & 65A, License Manufacturing Warehousing (LMW) - The Manufacturing Perspective	2 days	Classroom	HRDCorp Claimable Course
25-26	Effective Safety & Health Committee and Management	2 days	Classroom	HRDCorp Claimable Course
28-29	The Eight Steps Selling System	2 days	Classroom	HRDCorp Claimable Course

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# June 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
10-11 & 23-25	FMM Certificate in Procurement & Inventory	5 days	Classroom	HRDCorp Claimable Course
4-5	Financial Budget and Accounting Analysis as Powerful Management Tools	2 days	Classroom	HRDCorp Claimable Course
4-5	Tame the Time Monster / Managing Time & Increasing Work Efficiency	2 days	Classroom	HRDCorp Claimable Course
8-9	Perancangan dan Pengawalan Inventori	2 days	Classroom	HRDCorp Claimable Course
8-9	Technical Troubleshooting & Decision Making	2 days	Classroom	HRDCorp Claimable Course
10-11	Effective Warehouse & Inventory Management	2 days	Classroom	HRDCorp Claimable Course
15-16	ISO 9001:2015 QMS Internal Auditor Training	2 days	Classroom	HRDCorp Claimable Course
15-16	Successful Planning and Organizing Skills for Organizational Performance <i>&lt;&lt;New&gt;&gt;</i>	2 days	Classroom	HRDCorp Claimable Course
18-19	Learning to Defuse and Resolve Workplace Emotion	2 days	Classroom	HRDCorp Claimable Course
18-19	Managing Employment Misconducts & Poor Performance <i>&lt;&lt;New&gt;&gt;</i>	2 days	Classroom	HRDCorp Claimable Course
24-26	Occupational Safety and Health Coordinator (OSH-C)	3 days	Classroom	HRDCorp Claimable Course
29-30	Banking Facilities for Exporter and Importer	2 days	Classroom	HRDCorp Claimable Course
29-30	Digital Marketing - Discover Modern Techniques to Grow Your Business <i>&lt;&lt;New&gt;&gt;</i>	2 days	Classroom	HRDCorp Claimable Course

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# July 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
15-16 & 28-30	FMM Certificate in Supply Chain Management	5 days	Classroom	HRDCorp Claimable Course
1-2	Real-World Data Analytics Powered by AI <<New>>	2 days	Classroom	HRDCorp Claimable Course
1-2	Thinking Out of the Box - Critical Problem Solving & Decision Making	2 days	Classroom	HRDCorp Claimable Course
6-7	Elak Pembaziran & Cipta Kekayaan Menerusi Lean Manufacturing System (LMS) << New>>	2 days	Classroom	HRDCorp Claimable Course
6-7	Personal Transformation and Innovation Leadership (Mandarin) <<New>>	2 days	Online	HRDCorp Claimable Course
9-10	Finance for Non-Finance / Manager Executive	2 days	Classroom	HRDCorp Claimable Course
13-14	Kepimpinan dan Kemahiran Motivasi untuk Penyelia	2 days	Classroom	HRDCorp Claimable Course
16-17	Occupational Emergency First Aid, Cardiopulmonary Resuscitation (CPR) & AED Programme	2 days	Classroom	HRDCorp Claimable Course
23-24	Leadership and Management Development Programmed <<New>>	2 days	Classroom	HRDCorp Claimable Course
27-28	Digital Transformational Leadership and AI in Business <<New>>	2 days	Classroom	HRDCorp Claimable Course
27-28	Measurement System Analysis & Calibration Training	2 days	Classroom	HRDCorp Claimable Course
30-31	Microsoft Word - Advanced Level <<New>>	2 days	Classroom	HRDCorp Claimable Course

\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

# August 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
6-7 & 20-21	FMM Certificate in Boilerman	4 days	Classroom	HRDCorp Claimable Course
3-4	Coaching and Problem Solving Skills Development Workshop for Hostel Warden and Supervisors	2 days	Classroom	HRDCorp Claimable Course
3-4	Human Resource Management	2 days	Classroom	HRDCorp Claimable Course
5-6	Quality Excellent through Process Failure Mode Effect Analysis (PFMEA)	2 days	Classroom	HRDCorp Claimable Course
11-12	Effective Purchasing Management & Negotiation Skills	2 days	Classroom	HRDCorp Claimable Course
11-12	Mastering People Skills & Relationship at the Workplace	2 days	Classroom	HRDCorp Claimable Course
13-14	EQ and Communication Skills using NLP for Managers and Leaders <<New>>	2 days	Classroom	HRDCorp Claimable Course
17-18	Facility Maintenance & Basic Air Conditioning System	2 days	Classroom	HRDCorp Claimable Course
17-18	Poka-Yoke in Lean and Six Sigma <<New>>	2 days	Classroom	HRDCorp Claimable Course
19-20	Effective Root Cause Analysis and Systematic Problem Solving	2 days	Classroom	HRDCorp Claimable Course
26-27	Mastering Advanced Financial Accounting Practices and Procedures	2 days	Classroom	HRDCorp Claimable Course
26-27	Supervising in Today's Demanding Environment <<New>>	2 days	Classroom	HRDCorp Claimable Course

\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

# September 2026

Date	Title Programme	Duration	Mode	Scheme
8-10 & 22-23	FMM Certificate in Production Planning & Control	5 days	Classroom	HRDCorp Claimable Course
2-3	HR Matters, Performance Management and Training Needs Analysis <<New>>	2 days	Classroom	HRDCorp Claimable Course
3-4	Microsoft Power Point - Level 2 (Advanced)	2 days	Classroom	HRDCorp Claimable Course
7-8	Effective 6S Housekeeping Implementation	2 days	Classroom	HRDCorp Claimable Course
7-8	Strategic & Successful Negotiation Skills - Negotiate the Deal You Want	2 days	Classroom	HRDCorp Claimable Course
9-10	Essential Business and Financial Acumen <<New>>	2 days	Classroom	HRDCorp Claimable Course
14-15	Lean Manufacturing Concept Training	2 days	Classroom	HRDCorp Claimable Course
14-15	Marketing Strategies for Fast Moving Consumer Goods <<New>>	2 days	Classroom	HRDCorp Claimable Course
17-18	Dealing Effectively with Poor Performers, Absenteeism & Problematic Employees <<New>>	2 days	Classroom	HRDCorp Claimable Course
17-18	LMW - Licensing, Facilitation and Control & Its SST Rules	2 days	Online	HRDCorp Claimable Course
21-22	Forklift Safety at Workplace	2 days	Classroom	HRDCorp Claimable Course
29-30	Executive Development Programmes : Formula to Reach Your Potential	2 days	Classroom	HRDCorp Claimable Course
29-30	Personal Improvement and Performance Renewal Workshop (Mandarin)	2 days	Classroom	HRDCorp Claimable Course

\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

# October 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
1-2	Chemical Spill, Handling & Management	2 days	Classroom	HRDCorp Claimable Course
1-2	Technical Troubleshooting & Decision Making	2 days	Classroom	HRDCorp Claimable Course
8-9	Delegasi Motivasi & Peningkatan Produktiviti <<New>>	2 days	Classroom	HRDCorp Claimable Course
8-9	Microsoft Excel 365 - Advanced Level	2 days	Classroom	HRDCorp Claimable Course
12-13	Cash Flow Management and Financial Strategy	2 days	Classroom	HRDCorp Claimable Course
12-13	Teknik-Teknik Menangani Displin dan Pekerja Bermasalah untuk Penyelia & Ketua Operator	2 days	Classroom	HRDCorp Claimable Course
14-16	Occupational Safety and Health Coordinator (OSH-C)	3 days	Classroom	HRDCorp Claimable Course
14-15	Effective 8D Problem Solving Reporting	2 days	Classroom	HRDCorp Claimable Course
19-20	E-Invoice - The New Era of Digitalized Business A Complete Guide for Your Businesses <<New>>	2 days	Classroom	HRDCorp Claimable Course
19-20	Kepimpinan dan Kemahiran Motivasi untuk Penyelia	2 days	Classroom	HRDCorp Claimable Course
21-22	10 Practical Stress Management Tools & EQ towards better Mental Health <<New>>	2 days	Classroom	HRDCorp Claimable Course
21-22	Talent Development for Leadership Continuation <<New>>	2 days	Classroom	HRDCorp Claimable Course

\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

# October 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
27-28	Emergency & Disaster Management	2 days	Classroom	HRDCorp Claimable Course
27-28	Hazard Identification, Risk Assessment and Control (HIRAC)	2 days	Classroom	HRDCorp Claimable Course
29-30	Environmental Comfort Solutions - HVAC <<New>>	2 days	Classroom	HRDCorp Claimable Course

\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

# November 2026

Date	Title Programme	Duration	Mode	Scheme
5-6 & 19-20	FMM Certificate in Boilerman	4 days	Classroom	HRDCorp Claimable Course
2-3	Gemini 2.5 Essentials: AI-Powered Productivity in Google Workspace <i>&lt;&lt;New&gt;&gt;</i>	2 days	Classroom	HRDCorp Claimable Course
2-3	Improving TNA & Creating a Competency Matrix <i>&lt;&lt;New&gt;&gt;</i>	2 days	Classroom	HRDCorp Claimable Course
5-6	All You Need to Know About Letter of Credit	2 days	Classroom	HRDCorp Claimable Course
10-11	Embracing a Growth Mindset for Personal and Professional Excellence <i>&lt;&lt;New&gt;&gt;</i>	2 days	Classroom	HRDCorp Claimable Course
12-13	Effective Safety & Health Committee and Management	2 days	Classroom	HRDCorp Claimable Course
12-13	Membina Skil Kepimpinan yang Berkesan untuk Eksekutif, 'Engineer' & Penyelia <i>&lt;&lt;New&gt;&gt;</i>	2 days	Classroom	HRDCorp Claimable Course
16-17	Electrical Maintenance for Industrial Machines	2 days	Classroom	HRDCorp Claimable Course
16-17	Measurement System Analysis & Calibration Training	2 days	Classroom	HRDCorp Claimable Course
19-20	Effective Purchasing Management & Negotiation Skills	2 days	Classroom	HRDCorp Claimable Course
24-25	Successful Selling Skills - Creating Sales Warriors / Competitive Selling Skills	2 days	Classroom	HRDCorp Claimable Course
26-27	Implementing Effective Preventive Maintenance the Journey to Maintenance Excellence	2 days	Classroom	HRDCorp Claimable Course

\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

# December 2026

Date	TITLE PROGRAMME	Duration	Mode	Scheme
1-2	Managing Employment Misconducts & Poor Performance <<New>>	2 days	Classroom	HRDCorp Claimable Course
1-2	Microsoft Excel Data Analysis, Pivot Table and Dashboard <<New>>	2 days	Classroom	HRDCorp Claimable Course
3-4	Effective Logistic and Supply Chain Management	2 days	Classroom	HRDCorp Claimable Course
3-4	ISO 9001:2015 QMS Internal Auditor Training	2 days	Classroom	HRDCorp Claimable Course
7-8	Developing Behavioral Based Safety Programme <<New>>	2 days	Classroom	HRDCorp Claimable Course
7-8	Service with Impact : Engaging Customers and Managing Difficult Situations	2 days	Classroom	HRDCorp Claimable Course
9-10	A Comprehensive Approach to Sales and Channel Management <<New>>	2 days	Classroom	HRDCorp Claimable Course
9-10	IGNITE: Unleashing Your Executive Potential <<New>>	2 days	Classroom	HRDCorp Claimable Course
14-15	Coloured Brain Communication for Leaders - Lead, Drive & Inspire Your Team	2 days	Online	HRDCorp Claimable Course
14-15	Microsoft Excel 365 - Advanced Level	2 days	Classroom	HRDCorp Claimable Course
17-18	Handling Full Set of Accounts with E-Invoicing <<New>>	2 days	Classroom	HRDCorp Claimable Course
17-18	Single Minute Exchange of Dies	2 days	Classroom	HRDCorp Claimable Course

\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

# Additional Program

Date	TITLE PROGRAMME	Duration	Mode	Scheme
Upon Request	FMM Certificate in Steam Engineer Gred 2	5 days	Classroom	HRDCorp Claimable Course
Upon Request	FMM Certificate in Steam Engineer Gred 1	3 days	Classroom	HRDCorp Claimable Course
Upon Request	FMM Certified Quality Manager	12 days	Online	HRDCorp Claimable Course
Upon Request	FMM Certified Quality Engineer	20 days	Online	HRDCorp Claimable Course

\* All the above listed programmes can be customised for in-House. Feel free to contact FMM Institute (Johor) for more details.

# CUSTOMISED IN-HOUSE PROGRAMMES

## In-House Training Programmes

FMM Institute offers all its training programmes on an in-house basis, providing organisations the opportunity to train their employees at their own premises or preferred venue. Our training team has the capability to design and customise programmes to meet the specific objectives, challenges, and learning needs of various industries.



Each in-house programme is carefully developed to be cost-effective while maintaining the highest quality standards to ensure that participants achieve the desired competencies and organisational goals.



### Benefits of In-House Training

**Customised Content:** Designed to meet specific company objectives and industry requirements.

- **Cost-Effective:** Ideal for training larger groups within the organisation.
- **Convenient & Flexible:** Conducted at a time and place that best fits company schedules.
- **Practical Learning:** Includes on-site sessions to enhance knowledge application and skill transfer.



All programmes conducted by FMM Institute are HRD Corp Claimable Courses, providing additional value and savings for participating organisations.



### Our Facilitators

FMM Institute engages a panel of experienced and highly qualified facilitators who are specialists in their respective fields. They bring extensive hands-on experience from both manufacturing and service industries, ensuring that every training session is practical, relevant, and results-oriented.

# CUSTOMISED IN-HOUSE PROGRAMMES

## Trending & New In-House Programmes

- 7QC Tools & QCC Implementation
- Accident Investigation, Workplace Inspections & Reporting
- Cost Reduction Strategies for the Manufacturing Industry
- E-Invoice - The New Era of Digitalized Business A Complete Guide for your Businesses
- Effective Email Writing Skills
- Forklift or/ and Stacker Reach Truck Safety Programme
- Maintenance Skills Programmed
- Malaysia Anti-Corruption Commission (MACCA) Act Section 17A
- Mastering People Skills & Relationship At The Workplace
- Microsoft Excel Data Analysis and Dashboard Reporting
- Motor Vehicle Defensive Driving, Riding and Road Safety Management
- Occupational Emergency First Aid & Cardiopulmonary Resuscitation (CPR) AED Programme
- OSHA 1994 and OSHA Amendment 2022 Section 17A
- Quality Awareness & Improvement Training
- Quality Excellent through Process Failure Mode Effect Analysis (PFMEA)
- Responsibility of Emergency Response Team
- Schedule Waste Management
- Understanding ISO 9001:2015 QMS Requirements

Outdoor Teambuilding Programme Available

For further enquiries, please contact

**Mr Omar or Pn Nur Ain** at +607-3577616

Email : [omar@fmm.org.my](mailto:omar@fmm.org.my) / [nur\\_ain@fmm.org.my](mailto:nur_ain@fmm.org.my)

MONTH OF: January 2026						
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MONTH OF: February 2026						
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MONTH OF: March 2026						
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MONTH OF: April 2026						
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MONTH OF: June 2026						
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MONTH OF: July 2026						
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MONTH OF: September 2026						
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MONTH OF: October 2026						
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MONTH OF: November 2026						
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MONTH OF: December 2026						
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# Contact Information

## FMM Institute - Network

### Johor Branch

No. 1 & 3, Jalan Kencana Mas 1/1,  
Kawasan Perindustrian Tebrau III, 81100 Johor Bahru, Johor Darul Tak'zim  
Tel : 07 - 357 7613      Fax : 07 - 357 7618  
Email: [fmmjohor@fmm.org.my](mailto:fmmjohor@fmm.org.my)   Website : [www.fmm.org.my](http://www.fmm.org.my) / [www.fmm.edu.my](http://www.fmm.edu.my)

#### Contact Person

- |                                   |  |
|-----------------------------------|--|
| * Certificate Programme           | : Pn. Astri ( <a href="mailto:astri@fmm.org.my">astri@fmm.org.my</a> )       |
| * Public Programme                | : Pn. Sabrina ( <a href="mailto:sabrina@fmm.org.my">sabrina@fmm.org.my</a> ) |
| * In-House Programme              | : Mr. Omar ( <a href="mailto:omar@fmm.org.my">omar@fmm.org.my</a> )          |
| * Executive & Certificate Program | : Pn. Nur Ain ( <a href="mailto:nur_ain@fmm.org.my">nur_ain@fmm.org.my</a> ) |

### Kuala Lumpur Head Office

Wisma FMM, No 3 Persiaran Dagang, PJU 9,  
Bandar Sri Damansara, 52200 Kuala Lumpur.  
Tel: 03-6286 7200      Fax: 03-6274 1266 / 7288  
E-mail: [training@fmm.org.my](mailto:training@fmm.org.my) / Website: [www.fmm.edu.my](http://www.fmm.edu.my)

### FMM Institute

#### Negeri Sembilan Branch

No 123, Jalan S2 D31, City Centre,  
70300 Seremban 2, Negeri Sembilan Darul Khusus  
Tel: 06-603 1626 / 27 / 16      Fax: 06-603 1628  
E-mail: [fmmnsembilan@fmm.org.my](mailto:fmmnsembilan@fmm.org.my)

### FMM Institute

#### Eastern Branch

(Pahang, Kelantan & Terengganu)  
B-8014, 2nd Floor, Sri Kuantan Square, Jalan Telok Sisek,  
25000 Kuantan, Pahang Darul Makmur  
Tel: 09-515 6857 / 6858      Fax: 09-515 6855  
E-mail: [fmmeastern@fmm.org.my](mailto:fmmeastern@fmm.org.my)

### FMM Institute

#### Perak Branch

No. 1, Lorong Raja Dihilir, Off Jalan Raja Dihilir,  
30350 Ipoh, Perak Darul Ridzuan  
Tel: 05-548 8660 / 8770 / 8550      Fax: 05-548 8221  
E-mail: [fmmperak@fmm.org.my](mailto:fmmperak@fmm.org.my)

### FMM Institute

#### Sarawak Branch

Level 5 (South) Wisma STA,  
No. 26, Jalan Datuk Abang Abdul Rahim  
93450 Kuching Sarawak  
Tel: 082-332 787      Fax: 082-332 785  
E-mail: [fmmsarawak@fmm.org.my](mailto:fmmsarawak@fmm.org.my)

### FMM Institute

#### Selangor & Kuala Lumpur Branch

No 8A, Jalan Pensyarah U1/28, Hicom Glenmarie Industrial Park  
40150 Shah Alam, Selangor Darul Ehsan.  
Tel: 03-5569 2950/4471/4171      Fax: 03-5569 2576  
E-mail: [fmmselangore@fmm.org.my](mailto:fmmselangore@fmm.org.my)

### FMM Institute

#### Malacca Branch

D3-4, Plaza Jayamuda, Jalan Pelanduk Putih,  
75300 Melaka.  
Tel: 06-283 1639      Fax: 06-283 8090  
E-mail: [fmmmalacca@fmm.org.my](mailto:fmmmalacca@fmm.org.my)

### FMM Institute

#### Penang Branch

2767 Mukim 1, Lebuh Tenggiri 2,  
Bandar Seberang Jaya, 13700 Prai, Penang.  
Tel: 04-399 2057 / 4901 / 7805      Fax: 04-399 4863  
E-mail: [fmmpenang@fmm.org.my](mailto:fmmpenang@fmm.org.my)

### FMM Institute

#### Kedah/Perlis Branch

No. 2, Lorong BLM 1/4, Bandar Laguna Merbok  
08000 Sungai Petani, Kedah Darul Aman  
Tel: 04-440 3628 / 3273      Fax: 04-442 6876  
E-mail: [fmmkedahperlis@fmm.org.my](mailto:fmmkedahperlis@fmm.org.my)

### FMM Institute

#### Sabah Branch

No. 143, 1st Floor, Block Q, Alamesra Plaza Permai,  
Sulaman Coastal Highway, 88400 Kota Kinabalu, Sabah  
Tel: 088-447 580 / 60      Fax: 088-447 570  
E-mail: [fmmsabah@fmm.org.my](mailto:fmmsabah@fmm.org.my)